**BIHAR ANIMAL SCIENCES UNIVERSITY**

**PATNA**

**Tentative Tour Program Form**

Name of Employee :

Designation :

College/Unit :

Pay/ Grade pay :

Purpose of Tour :

**Tentative Tour Diary/ Program**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date/Time** | **From** | **To** | **Mode of Travel****Road/Train/Air** | **Km.** | **Expected Fare in Rupees** |
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|  |  |  |  |  |  |

Advance Required: Rs……………./Nil

Signature of claimant

 Date: ……/……/ 2018

Approved/ Not approved

Controlling officer

Date:…../……/2018