

OFFICE OF THE COMPTROLLER  
BIHAR ANIMAL SCIENCES UNIVERSITY  
Bihar Veterinary College Campus, Patna-800014

F. No-FC/BASU/24/2018-19/ 260

Dated: 03/10/2018

**OFFICE ORDER**

In continuation to the office order vide File No: FC/BASU/24/2018-19/150 Dated:13/08/2018(available on the website of BASU "under orders"), it is decided to issue imprest of 10,000 each (with single purchase limit of Rs 2000) in favour of hostel superintendents of different hostels and OIC library. Rest of the guidelines circulated to the above referred office order will remain the same.

This issues with the approval of Hon'ble V.C.

*sl*  
Comptroller  
(BASU, Patna)

Memo No. FC/BASU/Patna /763

Dated: 03/10/2018

Copy forwarded to AC, SGIDT, Patna / AC, BVC/ AC, BASU /All Directors /All Dean/ Estate Officer/ Registrar, Patna for information and necessary action.

*S. P. Singh*  
Comptroller  
(BASU, Patna)

CC: Secretary to Vice Chancellor for kind information to honourable V.C, BASU, PATNA

*S. P. Singh*  
Comptroller  
(BASU, Patna)

Designation	Size of imprest	Limit of Top-up within the imprest
Hostel Superintendent	10,000	2,000
Library OIC	10,000	2,000