

**Proceedings of BASU Campus COVID-19 Response/Management Committee Held on  
11/05/2020**

Meeting of Bihar Animal Sciences University campus COVID-19 response/management committee was held on 11/05/2020 at 2:00 pm on ZOOM under the Chairmanship of Dr. Raman Kumar Trivedi, DSW, BASU, Patna. The meeting was attended by all the members of committee and following decisions were taken.

1. The Standard Operating Procedures (SOP) for protection of persons within campus from COVID-19 infection was presented by the Chairman, Dr. Raman Kumar Trivedi, BASU, Patna. After detail discussion the same was finalized.
2. An undertaking for each employee shall be prepared and all the employees shall have to submit the same after signing on it.
3. A list of Do's and Don'ts shall be prepared and circulated among all the employees of the university
4. The list of items and its quantity required for maintaining COVID-19 free campus was discussed and Dr Hansraj, Advisor, ICT was made to get these items in consultation with the Director Research and Finance Comptroller. **The actual requirements may be ascertained after discussing with the Campus and unit Coordinators and the Chairman**
5. Dr. Sanjeev Kumar, Assistant Professor, Vet. Pathology and Dr. S. P. Sahoo, HoD, LPM were made Coordinators for Residential complexes located at Scientist Flat and Road No. 7 & 8, respectively.
6. The issue regarding Students asking for Books and Laptops from hostels was raised by Wardens. It was advised to go through proper channel before allowing any student in hostel.
7. SOP for BASU Guest House preparation work has been allotted to Dr. R. K. Sharma, Assistant Professor, Vet. Parasitology.
8. All the Campus Coordinators shall be overall responsible for their respective campuses and shall take all the possible measures with intimation to the Chairman.
9. The building/unit coordinators and HODs shall report to their respective Campus coordinators for all their requirements
10. The chairman shall keep in touch with hon'ble Vice-Chancellor and shall apprise him the day to day development and the issues if any.
11. All the members shall have to shoulder the responsibilities to make the university campus safe against COVID-19 infection.
12. A separate guidelines shall be issued for students during their stay in the hostel, dining hall, class room and examination hall

**Items required to be arranged (To be taken care by Dr Hansraj in consultation with Director Research and FC): The items and the numbers given against each are just estimates, the actual requirements may be ascertained after discussing with the Campus and unit Coordinators and the Chairman.**

1. Wall mounted auto thermal scanners-6
2. Auto dispensers -10
3. Wash basins-7
4. Soap/liquid soap for hand washing
5. Hand sanitisers (For individual use)-100
6. Large size sanitiser (250/500 ml size)-10
7. Small size sanitisers (500 ml) with spray system-50
8. Sanitiser spray mechine (20 ltr cap)-7
9. Oxygen meter-2
10. Gloves-500
11. Masks-500
12. PPE kit-15
13. Tissue papers



(R K Trivedi)  
Chairman

**BASU Campus COVID-19 Response Management Committee**

**Copy to :**

1. All the members of the committee
2. The Registrar, BASU
3. The DRI-cum-Dean PGS/The Director Extension Education/The Finance Comptroller/Dean CoF, Kishanganj
4. PRO, BASU
5. Secretary to the Vice-Chancellor for the kind information to Hon'ble Vice-Chancellor