



OFFICE OF THE COMPTROLLER

BIHAR ANIMAL SCIENCES UNIVERSITY

नियंत्रक कार्यालय, बिहार पशु विज्ञान विश्वविद्यालय

P.O:- Bihar Veterinary College, Patna - 800 014

L. No.: 646CPO/BASU, Patna

Date: 06/10/2025

To,

The Managing Director,
M/s:- JMD Services Pvt. Ltd. Patna
Add:- Plot No- 60 Nandanpuri, Mauryapath,
Khajpura, Patna-800014.
Mob:- 9771019845
Email:- rakeshkrsingh@jmdservices.net.in

Sub.: Offer Letter for hiring the services of agency for deployment of manpower on outsourcing basis.

Ref.: GeM Bid No.: GEM/2025/B/6635286 dated.: 02/09/2025

Sir,

As directed, with reference to the subject cited above, we are pleased to inform that your bid has been found successful for awarding the work for hiring the services of M/s. JMD Services Pvt. Ltd. Patna for deployment of manpower on outsourcing basis on the quoted rate 3.85 percentage of service charges inclusive of GST.

Sl. No.	Manpower category	Tentative manpower requirement in numbers with site of deployment
1.	Semi-skilled	205 (BASU, Patna and its units at Patna & Kishanganj)
2.	Skilled	106 (BASU, Patna and its units at Patna & Kishanganj)
3.	Highly Skilled	97 (BASU, Patna and its units at Patna & Kishanganj)

Accordingly, you are offered to execute the agreement for the work as well as to complete other formalities as per terms & conditions of the tender (GEM/2025/B/6635286 dated.: 02/09/2025) so that further order for deployment of manpower on outsourcing basis may be issued.

Following clauses of the tender are re-iterated for proper compliance of the terms & conditions of the tender:-

i) Clause-3.1- The successful bidder shall be required to submit the Performance Security Deposit of 50.00 Lakhs (Fifty lakhs only) in favour of Finance Comptroller, Bihar Animal Sciences University, Patna in the form of Bank Guarantee valid for 27 months from the date of signing the contract agreement. In case the contract, based on the performance of the security or whatsoever any reasons, is extended reviewed on the initial terms and conditions, the Bank Guarantee submitted to the University will be renewed accordingly.

ii) Clause-1(iii)- The successful bidder shall submit a list of the workers to be deployed with their details of current designation, educational qualification, total work experience, social category, ESI (if applicable), EPF (if applicable), Bank Account number, Aadhar no., Status of Police Verification/Character certificate to be produced at the time of execution of contract.

ii) Clause-1 (iv)- The successful bidder shall enter into an Agreement with the University on Non-Judicial Stamp Paper of Rs. 1,000.00 (Rupees One Thousand) only within 15 days from the date of offer. Non-fulfilment of this condition of executing an agreement/contract document by the contractor would constitute sufficient ground for annulment of the award of the contract and forfeiture of Earnest Money Deposit

iii). Clause-1(v)-After execution of Clause-3.1, Clause-1(iii) and Clause-1 (iv), the bidder shall provide bio-data of all the persons engaged by it for working in the University premises before commencement of the contract. Antecedents of the manpower to be engaged, such as 3 passport size photographs, details of qualification along with proof, experience certificate, social category certificate, Aadhar Card, Bank details needs to be submitted before commencement of the contract. The agency shall be fully responsible for ensuring correctness of the documents submitted by the persons for engagement against various posts.

iv). Clause-1(vi)- The successful bidder shall produce the certificate of License under Contract Labour Regulation and Abolition Act, 1970, within a period of one month from the date of commencement of the contract.

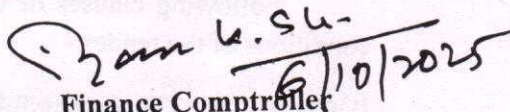
v). The personnel deployed shall not be below the age of 18 (eighteen) years and above the age of 62 (Sixty-two) years. The service provider shall ensure to provide ESI cards to all the outsourced Employees within three months of commencement of work under this contract to enable them to avail of the entitled medical facilities.

vi). The successful bidder will have to provide the details of a single point of contact that should be contactable by the designated person of the University to answer any queries and resolve issues. He should be empowered to take decisions.

You are requested to submit the acceptance letter & execute the agreement bond as well as to comply all the formalities as per terms & conditions of the tender and mentioned above within 15 days from the issue of the offer letter, draft agreement copy is enclosed for necessary action at your end.

Encl.:- As above

By Order of Hon'ble Vice Chancellor


Finance Comptroller
Bihar Animal Sciences University
Patna

CC to

1. Overall Controlling Officer/PRO & Officer In-Charge, ICT Cell, Bihar Animal Sciences University, Patna for information and to upload the same on University website and GeM portal for general information.
2. Comptroller, Bihar Animal Sciences University, Patna for information and needful.
3. All Deans & Directors of BASU, Patna.
4. CPO/Estate/O/C Security Officer, BASU, Patna.
5. Secretary to VC for kind information to Hon'ble Vice-Chancellor, Bihar Animal Sciences